

HOWARD COUNTY COMMISSIONERS COURT
AGENDA

September 28, 2020

The following item(s) of business will be discussed and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday September 28, 2020. The regular meeting will begin at 3:30 P.M. in the Commissioners Courtroom.** Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence cell phones.

Call to Order

REGULAR SESSION – 3:30 PM:

Location: Commissioners Courtroom (3rd Floor of County Courthouse)

Citizen input for those registered to make comments-

- **Judge Kathryn G. Wiseman**
 - Discussion / Possible Action: Commissioner Court and Holiday Schedule for FY2021
 - Discussion / Possible Action: Training -County Emergency Management Coordinator
 - Discussion / Possible Action: Howard County Appraisal District – Nomination of member on Board of Directors
 - Discussion / Possible Action: City & County Interlocal Agreement
 - Discussion / Possible Action: Maintenance-Chiller and Boiler Service Plan Proposals
- **Judge Tim Yeats**
 - Discussion / Possible Action: Designation of Auxiliary Court Facility
- **Sharon Adams, County Treasurer**
 - Discussion / Possible Action: Personnel Considerations
 - Discussion / Possible Action: Treasurer's Monthly Payroll Report
- **Jackie Olson, County Auditor**
 - Discussion / Possible Action: Approve Invoices
 - Discussion / Possible Action: Approve Purchase Requests
 - Discussion / Possible Action: Approve Budget Amendments
- **Brian Klinksiek, Road Engineer**
 - Discussion / Possible Action: Roadway Maintenance Updates
 - Discussion / Possible Action: Acceptance of Material Bid RGF 2021001M LRA for FY2021
 - Discussion / Possible Action: Acceptance of Material Bid RFG 2021002M Flex Base for FY2021
 - Discussion / Possible Action: Acceptance of Bid RFB 2020006 GRH CR 34
 - Discussion / Possible Action: Contract RFB 2020006 GRH CR 34//Permission to proceed from TxDOT, Notice of Intent (NOI) with TCEQ, and possible Strat date for contractor
 - Discussion / Possible Action: Permission to go out for bid on RFB 2020007 GRH CR 35 PH I
- **Commissioner Craig Bailey, Pct. 2**
 - Discussion / Possible Action: Placement of Burn Ban-Burning of trash
- **Commissioner Jimmy Long, Pct. 3**
 - Discussion / Possible Action: Town Hall Meeting 3rd floor Courtroom Sept 29 & Oct. 6. 6 p.m.-7 p.m., Concerning County Assistance District
- **Brent Zitterkopf, County Clerk**
 - Discussion / Possible Action: Process/Policy-Commissioner Court Documents are required to be signed by all other parties/entities before they are approved in court
- Discussion of Law Enforcement Radio System and take any necessary action
- Opportunity for mention of any items to be on the future agendas

BY DEPUTY *Sharon Adams*
COUNTY CLERK HOWARD COUNTY
2020 SEP 25 AM 8:40
FILED *Postcard*

Attest:



Kathryn G. Wiseman
Kathryn G. Wiseman
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

Pursuant to the authority granted under Government Code, Chap. 551, the Commissioners Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chap. 551 that provides statutory authority will be announced

BE IT REMEMBERED that on the 28th day of September, A.D. 2020 the Commissioner Court of Howard County met in Regular session at 3:30 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4. **OSCAR GARCIA**, Commissioner Precinct No. 1 was absent.

Court was called to order @ 3:32 PM.

Commissioner Long announced that there will be 2 Town Hall meetings concerning the County Assistance District (concerning a 2% sales tax outside the city limits), on September 29, 2020 and October 6, 2020, both from 6:00 to 7:00 PM.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve travel for Emergency Management Training in October 2020 and May 2021 as requested by Emily McCann, Emergency Management Coordinator. The cost will only be travel and lodging as the training in no cost. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve the 2021 Commissioner Court and Holiday Schedule for 2021 as presented by Kathryn Wiseman, County Judge. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to nominate Dwain Fox and Sandy Smith for candidates for the Howard County Appraisal District Board of Directors as requested by the Howard County Appraisal District. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve the Interlocal Agreement between the City of Big Spring and the County of Howard for a radar message sign that can be utilized by both the City and the County as presented by as presented by Kathryn Wiseman, County Judge. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve Planned Service Chiller and Boiler Service Plan Proposal with Johnson Controls for the Library @ \$4546 as presented by Baldomar Cortez, Head of Maintenance. The Proposal for the Courthouse Building is being put on hold pending how well the plan works for the Library as

suggested by Commissioner Bailey. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to designate the Big Spring Municipal Auditorium as an Auxiliary Court Facility as presented by Tim Yeats, District Judge. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve the Monthly Payroll Report for September 2020 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve the Invoices as approved by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Sheriff for HEPA Negative Air Machine and Isolation Shelter System from Grainger for a total of \$28883.74 to be paid from Grant Money; Sheriff for 50 mattresses for Inmates from Charm-Tex @ \$3145 to be paid for in the next fiscal year. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no Budget Amendments on this date.

Brian Klinksiek, County Road Administrator gave roadway updates reporting that work had been completed on County Road 34 with base and a couple of culverts were added to improve functionality of the roadway.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to accept bid for LRA from Vulcan Material Company @ \$673076 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to accept the low bid from Tubb Quarry for Flex Base @ \$144100 as presented by Brian Klinksiek,

County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to accept the low bid from Cox Paving @ \$622480.97 for GRH on County Road 34 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve contract RFB 2020006 CR 34 and permission to proceed from TxDOT, sign Notice of Intent (NOI) with TCEQ with work to start in approximately 2 weeks as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to give permission to go out on bid for next grant project on CR35, PHI as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve reinstatement of the Order Prohibiting Outdoor Burning (burn ban) as recommended by Mitchell Hooper, VFD Chief and presented by Commissioner Bailey. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to table a request from Brent Zitterkopf, County Clerk, to set a new policy that Commissioner Court Documents be required to be signed by other parties/entities before being approved in Commissioners Court. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to adjourn @ 4:12 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for Spetember 28, 2020.





Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas